

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Old Torry

Community Centre



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.oldtorry.org.uk

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

APPENDIX 1

About Torry

Torry is one of the oldest settlements in the North East of Scotland with a recorded history of over one thousand years with a long maritime history of fishing and shipbuilding. Today, it is home to a global mix of some 11,000 people and is a suburb of in the South of the City of Aberdeen. The area is a rich mix of built and natural environments that spread along the Dee and round to the North Sea. Social/economic factors impact on present day Torry with levels of multi-deprivation that are amongst the highest in Scotland.

About the Centre

The Old Torry Community Centre dates back to 1935 when it opened as a fisherman's mission. Seconded for wartime use in World War Two as were many community and municipal buildings, the Centre played it role as a meeting place for Old Torry and then for the wider Torry as development occurred in the 1960s and 1970s. Used as a community education centre for many years, it was moth-balled due to financial measures in 2008 until a group of individuals formed an un-incorporated association in 2011 and negotiated a ten-year lease that expires in 2023. The OTCC is now administered as a registered charity since 2017



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.oldtorry.org.uk

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Achievements and Performance

A summary of the main achievements of the charity during the financial period.

OTCC in numbers

The centre welcomed over 250 users each week across a seven-day week and also has private hires, mainly at the weekends. We have invited theatre groups and musicians to be part of our activities. Our programme can be found on our new website at www.OLDtorry.org.uk and we have active social media platforms. Here are some of our diverse activities

Go Green Zero Waste Café

Since this activity started on a Friday evening over two years ago, over 5000 meals have been created from surplus foods donated by supermarkets to Go Green, offered to anyone who comes in to a friendly environment with music offered by local and talented musicians

Trash to Treasures

A group that meet on a Tuesday night to share a passion in taking old materials and turning them into something new, and different!!! Recycling is the name of the game!

Kids Groups

We have Torry Toddlers in on Monday and then on Tuesday morning, we have the Torry Tots (new babies) with both groups lead by local parents as Centre volunteers

Bingo!

Our long-standing group meets every Monday night and allows informal socialising and a bit of a flutter and fun for a number of folk.

Partnership working

We have developed mature partnerships and lasting relationships with third sector organisations to bring community benefits to Torry.



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.OLDtorry.org.uk

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	Chair	Dec 2017 onwards
2		Secretary	Dec 2017 onwards
3			Dec 2017 onwards
4			24 th April 2019 onwards
5			28 th May 2019 onwards
6			28 th May 2019 onwards
7			28 th May 2019 onwards
8			
9			
10			

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
[REDACTED]	28 th Feb 2018 – 5 th Feb 2019
	28 th Feb 2018 – 24 th April 2019
	30 July 18 – 21 Feb 2020
	28 Feb 18 – 26 Feb 2020
	30 July 18 – 15 Mar 20 (deceased)



Old Torry Community Centre
 2 Abbey Place, Old Torry
 Aberdeen, AB11 9QH
www.oldtorry.org.uk

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Structure, governance and management

Type of governing document

A Model Constitution for a registered charity in Scotland was prepared by Aberdeen Council for Voluntary Organisation (ACVO), the third sector interface in Aberdeen and this was approved by OSCR in December 2017 with a maximum of ten trustees to comprise the Board of Trustees

Trustee recruitment and appointment

Members who have expressed an interest in supporting the Centre have been informally interviewed by trustees, and where that interest is engendered, then a formal request to join the Board is proposed.

Objectives and activities

Charitable purposes

The advancement of citizen or community development. The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primary intended.

Summary of the main activities in relation to these objects

The advancement of citizenship and community development, the provision of recreational facilities and the organisation of recreational activities with the object of improving the conditions of life of the inhabitants of Torry and its surroundings in the City of Aberdeen and in furtherance of this by; carrying out the undertakings associated with the provision of a Community Centre in the Torry area of Aberdeen.



Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Financial Review

Brief statement of the charity's policy on reserves

Our current policy is to ring fence a sum that is a sufficient to cover operating costs for a three-month period

Details of any deficit

There are no deficits on any funds as at 31st December 2019

Donated facilities and services (if any)

We held a fund-raising quiz night for CFINE (a local Social enterprise) and donated £200.00 to support their work.

Other optional information

Future plans

The Trustees are committed to the long-term sustainability of the Centre, and have sought to embrace a diversity of activities to assist with the diversity of income-generation so as to lessen grant dependency in future.

Partners

We work with Pathways, CFINE and the Trussell Trust two days a week to meet local needs. The food bank service offered by the Trussell Trust is one of the busiest in the City every Thursday afternoon and the Centre offers the very tangible benefit of lack of stigma for all visitors.



Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Cost per day

To keep the Centre going in 2018, we required to earn some £40.00 a day, every day of the year to support activities at the Centre as well as our running costs. We draw our income from varying charges for activities, donations made by individuals and local companies, and gifts to the Centre. We especially express our appreciation to Apache North Sea for their very generous donation to the OTCCA Association that enabled important and crucial upgrades to the kitchen and the Centre that lengthens the life of our community asset, enhanced our ways of working, and addressed a long overdue need to refresh the appearance and quality of space in the Centre.

We had to overcome three incidents of wilful fire-raising last year which resulted in a new CCTV system, new fire detection systems and a new intruder alarm system. A delayed date for an AGM came out of the consequence of trustees having to deal with immediate and complex duty of care issues last year relating to the safety and security of the Centre, and this delay has been further compounded by the COVID-19 pandemic that hit the world in March 2020 and involved closure of the Centre under the national lockdown.

We look to develop new partnerships, activities and ways of working so as to go further in meeting local needs during the challenging times that we all face. We recognise the need to manage the Centre to meet local needs and gain income from a diversity of sources that will help present and future trustees with viable sources of income to keep the Centre going. We are developing action plans to help us to do that and to put the Centre on a stronger footing for the next 80 years of its history

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names		
Position	Chair of Board of Trustees	Secretary of Board of Trustees
Date	6 th July 2020	6 th July 2020



Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

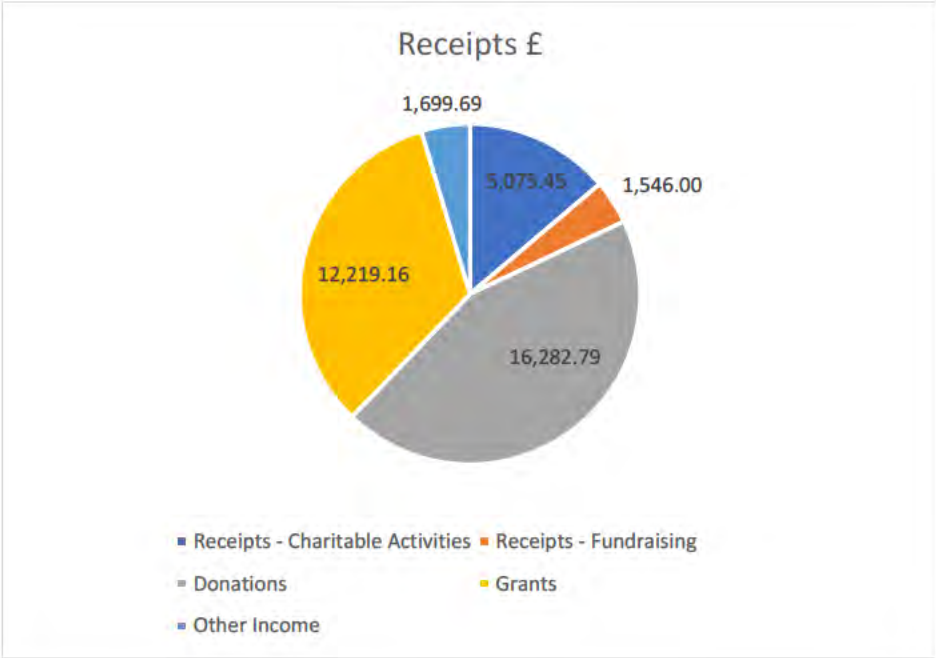
APPENDIX 2

Old Torry

Community Centre



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.oldtorry.org.uk



Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

APPENDIX 3

Independent Examiner's Report to the Trustees of Old Torry Community Centre

I report on the accounts of the charity for the year ended 31 December 2019 which are set out in the SCIO Report on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Institute of Chartered Accountants of Scotland
Address: Inverurie Business Hub, Burghmuir Circle, Inverurie, AB51 4FS
30 June 2020



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.oldtorry.org.uk

Old Torry

Community Centre



Old Torry Community Centre
2 Abbey Place, Old Torry
Aberdeen, AB11 9QH
www.oldtorry.org.uk

Old Torry Community Centre Association SCIO

A Registered Charity in Scotland: SC047981

Trustees Annual Report for the period 1st January 2019 - 31st December 2019

Cost per day

To keep the Centre going in 2018, we required to earn some £40.00 a day, every day of the year to support activities at the Centre as well as our running costs. We draw our income from varying charges for activities, donations made by individuals and local companies, and gifts to the Centre. We especially express our appreciation to Apache North Sea for their very generous donation to the OTCCA Association that enabled important and crucial upgrades to the kitchen and the Centre that lengthens the life of our community asset, enhanced our ways of working, and addressed a long overdue need to refresh the appearance and quality of space in the Centre.

We had to overcome three incidents of wilful fire-raising last year which resulted in a new CCTV system, new fire detection systems and a new intruder alarm system. A delayed date for an AGM came out of the consequence of trustees having to deal with immediate and complex duty of care issues last year relating to the safety and security of the Centre, and this delay has been further compounded by the COVID-19 pandemic that hit the world in March 2020 and involved closure of the Centre under the national lockdown.

We look to develop new partnerships, activities and ways of working so as to go further in meeting local needs during the challenging times that we all face. We recognise the need to manage the Centre to meet local needs and gain income from a diversity of sources that will help present and future trustees with viable sources of income to keep the Centre going. We are developing action plans to help us to do that and to put the Centre on a stronger footing for the next 80 years of its history

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures	[Redacted]	
Full names	[Redacted]	
Position	Chair of Board of Trustees	Secretary of Board of Trustees
Date	6 th July 2020	6 th July 2020



OLD TORRY COMMUNITY CENTRE ASSOCIATION

SC047981



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	January	2019		31	December	2019

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	16,283				16,283	
Legacies					-	
Grants	12,219				12,219	
Receipts from fundraising activities	1,546	204			1,750	
Gross trading receipts					-	
Income from investments other than land and buildings	1,700				1,700	
Rents from land & buildings					-	
Gross receipts from other charitable activities	4,872				4,872	
					-	
A1 Sub total	36,620	204	-	-	36,824	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	36,620	204	-	-	36,824	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	20,947				20,947	
Investment management costs					-	
Payments relating directly to charitable activities	6,101	618			6,719	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	1,128				1,128	
Legal costs					-	
Other					-	
					-	
A3 Sub total	28,176	618	-	-	28,794	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	7,358				7,358	
Purchase of investments					-	
A4 Sub total	7,358	-	-	-	7,358	-
Total payments	35,534	618	-	-	36,152	-
Net receipts / (payments)	1,086	(414)	-	-	672	-
A5 Transfers to / (from) funds	(414)	414			-	
Surplus / (deficit) for year	672	-	-	-	672	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	44,481				44,481	
	Surplus / (deficit) shown on receipts and payments account	672	-			672	
						-	
	Cash and bank balances at end of year	45,153	-	-	-	45,153	-
(Agree balances with receipts and payments account(s))		-	-	-	-	-	-

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			
Total		-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Upstairs Downstairs New Kitchen	Unrestricted	4,548	
	Install New Shelving Units	Unrestricted	2,608	
	Nisbits Kitchen Equipment	Unrestricted	202	
Total			7,358	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			
Total		-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			
Total		-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

--

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Development Grant		4	11,703
Xmas Party - Aberdeen City Council		1	178
Phone & Broadband Grant Aberdeen City Council		1	338
Total			12,219

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
--	--

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
---	--

C4b Trustee expenses - details

	Number of trustees	£
Reimbursable Catering Expenses	1	396
Reimbursable Expenses	1	87
Reimbursable Expenses - Repairs to Centre	1	427

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

--

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations during year	1,283				1,283	
Apache for Refurbishment of Hall	15,000				15,000	
					-	
					-	
Total	16,283	-	-	-	16,283	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Development Grant	11,703		11,703	
Grants	516		516	
			-	
			-	
Total	12,219	-	12,219	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall Hire	1,430				1,430	
The Heritage Group	156				156	
Events	3,286				3,286	
					-	
					-	
					-	
					-	
Total	4,872	-	-	-	4,872	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Events	5,245				5,245	
					-	
Go Green Expenses		618			618	
Food for centre	298				298	
Toddler Group Expenses	441				441	
Torry Tots	117				117	
					-	
					-	
					-	
					-	
Total	6,101	618	-	-	6,719	-
	-	-	-	-	-	-

Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below General	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	16,283				16,283	
Legacies					-	
Grants	12,219				12,219	
Receipts from fundraising activities - Heritage Book	1,546				1,546	
Gross trading receipts					-	
Income from investments other than land and buildings	1,700				1,700	
Rents from land & buildings					-	
Gross receipts from other charitable activities	4,872				4,872	
Sub total	36,620	-	-	-	36,620	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	36,620	-	-	-	36,620	-
Payments						
Expenses for fundraising activities - Heritage Book	-				-	
Gross trading payments	20,947				20,947	
Investment management costs					-	
Payments relating directly to charitable activities	6,101				6,101	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	1,128				1,128	
Legal costs	-				-	
					-	
					-	
Sub total	28,176	-	-	-	28,176	-
Payments relating to asset and investment movements						
Purchases of fixed assets	7,358				7,358	
Purchase of investments					-	
Sub total	7,358	-	-	-	7,358	-
Total payments	35,534	-	-	-	35,534	-
Net receipts / (payments)	1,086	-	-	-	1,086	-
Transfers to / (from) funds	(414)				(414)	
Surplus / (deficit) for year	672	-	-	-	672	-

Nature and purpose of funds

Donations include transfer of £15,000 from Apache Corporation for the refurbishment of the centre. The closing balance includes petty cash balance. Income from Investments includes £1,275 relating to Insurance claim. The costs incurred for this work was offset against the costs of £1,128.

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Go Green						
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	204				204	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	204	-	-	-	204	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	204	-	-	-	204	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	618				618	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	618	-	-	-	618	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	618	-	-	-	618	-
Net receipts / (payments)	(414)	-	-	-	(414)	-
Transfers to / (from) funds	414				414	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds	

Independent Examiner's Report to the Trustees of Old Torry Community Centre

I report on the accounts of the charity for the year ended 31 December 2019 which are set out in the SCIO Report on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Institute of Chartered Accountants of Scotland

Address: Inverurie Business Hub, Burghmuir Circle, Inverurie, AB51 4FS

30 June 2020