

# Old Torry Community Centre

## Hire the Hall

Full Name\*

Email Address\*

Your personal address if it's for your own family use, or the company/organisation address if you are hiring it on their behalf.

Telephone Number\*

Date Required\*

Start Time\*

Number of Hours\*

Type of Event\*

Private or Public\*

Number of Adults\*

Number of Under 16s\*

Will tuition or instruction be given?\*

Will You Be Charging Participants?\*

Do you have your own public liability insurance?\*

Have you read and do you agree to the Hall Hire Terms and Co

Will You Be Supplying Any Food or Drinks?\*

If yes, please provide details. Note that the Centre has a no alcohol policy, with any request for an exemption to be formally approved in advance by the OTTCA board of trustees.

Will You Using Any Electrical Equipment?\*

If yes, please provide details. PAT test certificates must be provided for all electrical equipment.

If you have any queries, feel free to telephone or contact us using the contact section at the bottom of the page.

When we have received your application, we will respond to say whether we can accept your request. Payment should be at least a week before the date of the event.

**Arts, crafts, dance, computing, advice,  
theatre, fitness, kids parties, catering  
facilities, commercial hire, job fayres  
and more**

